

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA Jordan Country Office.
Purpose of consultancy:	<p>The Government of Italy is currently funding a two years (2018-2019) UNFPA multi-country program on response to Gender-Based Violence (GBV) and Sexual and Reproductive Health needs of women and girls affected by the Syria crisis in Egypt, Lebanon and Jordan. As part of this program, UNFPA Jordan is currently supporting the women and girls comprehensive centre in Karak that serves as a catchment area in the south of Jordan. Moreover, UNFPA has also funded a centre in Tafileh and a Jordanian Women Union supported CBO in Ma'an (also located in southern Jordan). However, the services in Tafileh were discontinued due to the low number of clients. In the South of Jordan the number of refugees is lower than in other areas, which influenced prioritization at the beginning of the crisis when interventions focused on the North, Amman and refugee camps. A growing number of partners and donors have now been moving the attention to the South, opening new services and filling gaps. Notably the South of Jordan is a conservative environment.</p> <p>As part of the Italian regional program and with the aim to provide greater access to a coordinated set of essential and quality multi-sectoral services related to GBV and Sexual and Reproductive Health (SRH), UNFPA Jordan will conduct an assessment of the needs and existing SRH and GBV services in the South of Jordan¹. Such a mapping will identify gaps in service provision in the region and provide the basis for future interventions to ensure that adequate SRH and GBV services are available, accessible and affordable to vulnerable people living in the South of Jordan.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>In 2019, UNFPA Jordan Country Office will hire a consultant to undertake a needs assessment for SRH and GBV service provision in southern Jordan. The consultant is to identify and learn more about the existing services at different levels of intervention and assess the SRH- and GBV-related needs of refugees, migrants and vulnerable Jordanians in the South.</p> <p>Specific Objectives</p> <p>The overall objectives of the assessment are:</p> <ol style="list-style-type: none"> 1) To map the availability of SRH services and GBV services, including access to B/CEmonc services, PSS/Case Management in the South of Jordan (Aqaba, Karak, Ma'an and Tafileh). 2) Assess how and if the services address the needs of beneficiaries and their satisfaction with the services. 3) To provide recommendations on service gaps in terms of availability, quality and reach, accessibility and affordability. <p>Activities</p> <p>The consultant will conduct a qualitative assessment under the supervision of the UNFPA Jordan Country Office under the overall guidance of the GBV specialist.. S/he will be responsible for completing the following tasks:</p> <ol style="list-style-type: none"> 1. Mapping the existing SRH and GBV services provided in the South of Jordan, with a focus on availability of B/CmoNC, case management and PSS services. This includes consulting existing mapping available from the SGBV SWG, government institutions, RMS, and the NWHCC on women friendly health services. It also includes conducting desk studies and field visits, talking with different local actors and partners in the Italian program. 2. Developing methodology and research questions in close collaboration with UNFPA.

¹ Karak, Ma'an, Tafileh and Aqaba.

	<ol style="list-style-type: none"> 3. Undertaking a literature review of key UNFPA program documents and study reports on the South. 4. Holding interviews/discussions or technical meetings coupled with constant follow-up as relevant: Bi-lateral meetings or collective round table meetings with senior staff (mainly with government stakeholders and a few key NGOs and UN agencies). 5. Consult with the target population in the area, focusing on SRH and GBV. Such a consultation will include holding key informant interviews and Focus Group Discussions with service providers and beneficiaries, with a specific focus on women and girls. 6. Presenting the findings of the assessment in a comprehensive written report, as well as organizing a validation consultation at the national SGBV SWG, SRH WG, and a coordination referral meeting for the South. The findings should also be presented for the National Council for Family Affairs (NCFA).
Duration and working schedule:	The estimated duration of the consultancy is three months. (Suggested number of working days to be provided along with suggested workplan).
Place where services are to be delivered:	UNFPA Jordan Office, Amman/Jordan.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>(Delivery will be electronic).</p> <ul style="list-style-type: none"> - A methodological note specifying clear steps required for carrying out the objectives and detailed questions – within 10 days from the start of consultancy. FGD and KII questions to be reviewed by UNFPA. - A validation workshop should be conducted around week eight or nine. - A first draft should be submitted after nine weeks, a second draft after ten weeks and the final narrative report should be delivered electronically to UNFPA Jordan Country Office after eleven weeks (after having delivered two drafts and incorporated UNFPA's feedback).
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<ul style="list-style-type: none"> - Suggested workplan to be submitted with CV in the expression of interest. - Weekly call and email exchange as appropriate with UNFPA's focal point. - A detailed methodological note specifying clear steps required for carrying out the objectives submitted within one week of the start. Final version to be submitted after 10 days. - A first draft narrative report to be submitted after nine weeks and revised after ten weeks. The final narrative report to be delivered after eleven weeks.
Supervisory arrangements:	The consultant will conduct a qualitative review under the supervision of UNFPA Jordan's Programme Analysts (GBV and SRH) and overall guidance of the GBV Specialist.
Expected travel:	Recurrent travel to the South is expected, covering the four main areas of: Aqaba, Ma'an, Karak and Tafileh. UNFPA will not be able to provide transportation for these trips.
Required expertise, qualifications and competencies, including language requirements:	<p>Language and Academic Qualifications</p> <ol style="list-style-type: none"> 1. MA degree in gender, development, humanities, political science, social sciences, statistics or related field, with at least 5 years+ of experience in consultancy work on Protection, Health or GBV or related field, or BA degree with 10 years+ experience in the same fields described above 2. Written and oral proficiency in English and Arabic. <p>Qualifications Related to the Theme</p> <ol style="list-style-type: none"> 1. Excellent knowledge of the violence against women and girls (VAWG) theme especially in the context of Jordan and of issues related to the multi-sectoral service delivery. 2. Excellent knowledge of sexual and reproductive health and rights (SRHR). 3. Expertise in the field of human rights and gender. <p>Research Qualifications</p>

	<ol style="list-style-type: none"> 1. Ability to critically analyse data, including service reports and any relevant research papers and other resources. 2. Ability to evaluate and analyse qualitative and quantitative data. 3. Ability to collect and interpret information and qualitative data by conducting interviews with relevant stakeholders. 4. Ability to organize and lead focus group discussions. 5. Ability to collect empirical data; design questionnaires and conduct surveys and analyses of the data. 6. Ability to process and synthesize information from various sources and compile it into a report that is accessible and useful to various stakeholders.
<p>Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:</p>	<p>UNFPA Jordan Country Office will provide the consultant with relevant documents and facilitate his/her access to implementing partners and other stakeholders.</p>
<p>Other relevant information or special conditions, if any:</p>	<p>Individual consultants or teams are welcome to apply, submitting a CV and motivation letter along with a draft workplan.</p>
<p><u>How to apply:</u></p> <p>Interested candidates are kindly requested to provide their CVs, copy of academic credentials together with the suggested workplan and financial proposal (timeframe and the proposed lump sum amount) through the email address vacancy@unfpa-jordan.org, indicating the Consultancy Title in the e-mail's subject.</p> <p>Deadline for receipt of applications is 10 April 2019.</p>	