

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

Validation of the Gender Justice Assessment Report /Jordan

TERMS OF REFERENCE for Facilitating the Validation of the Gender Justice Assessment Report / Jordan	
Hiring Office:	United Nations Population Fund (UNFPA) Jordan Country Office
Background	<p>As part of the efforts of the United Nations Population Fund (UNFPA), the United Nations Development Programme (UNDP), the United Nations Entity for Gender Equality and the Empowerment of Women (UN Women) and the United Nations Economic and Social Commission for Western Asia (ESCWA), on measuring the status of laws and policies that provide for gender justice in the Arab states region; and following to the full set of country reports in 2018 and the launch of a regional matrix and country summaries in 2019 which demonstrated the status of laws in the region in comparison with international standards (for full texts please see: http://genderjustice.unescwa.org). (Phase 3) of this joint project has been launched where the four agencies have updated and amended the original reports in order to capture new legal developments and to review legal areas that had not been previously covered, for example to include laws on sexual and reproductive health and rights and violence against women. The amended matrix of criteria is aligned with SDG 5.1. The four agencies have jointly completed an initial assessment of this amended matrix of indicators and have updated the corresponding country reports and summaries at the regional level.</p> <p>Given the significance and importance of these studies to UN country programmes and to the implementation of the SDGs, in particular SDGs 5 and 16, UNESCWA, along with UNDP, UN Women and UNFPA Regional Offices in the Arab States are now seeking to follow up on the process of national consultations conducted in 2018 to encourage the engagement of government representatives (Executive, legislative and Judicial), civil society, professional associations, political parties and non-government organisations to validate the preliminary findings and identify national priorities for reform.</p> <p>To that end; a high-level national consultation meetings with national stakeholders is to be held in Jordan, in order to highlight and validate the findings of the Jordan report, clarify any discrepancies, share successes and achievements and identify those areas of work that the country is ready to engage on. Wherever possible, these stakeholder meetings should include government representatives (e.g. ministries of justice, social development and interior, representatives of the police and the judiciary (both regular and religious), and members of relevant national institutions) as well as members of civil society, including women's organizations. The exact format of such consultations should be as inclusive as possible and will be agreed upon by the advisory board which will be formed for this purpose.</p> <p>In Jordan, UNFPA will be taking the lead in moving forward with this consultation process noting that this is a joint initiative by the four agencies who have formed a technical committee at country level to facilitate this process. The lead agency will be responsible for sending a short report of the consultation process including any updates and recommendations to ESCWA by end of August 2021.</p> <p>UNFPA, on behalf of other agencies seeks to contract a national consultant to develop a roadmap for the national consultation and validation process, compile comments, analyze feedback and update the report accordingly.</p>
Purpose of consultancy:	<p>Objectives of the Assignment:</p> <p>The main objective of this assignment is to enhance national ownership of the Gender Justice in the Law in Jordan Report through an inclusive validation process of the findings of the updated version.</p> <p>The validation process will include organizing a series of validation sessions with key actors in Jordan to present and validate the findings of the updated Gender Justice Assessment Report.</p>

	The national consultant will collect, analyze and consolidate comments and feedback in a comprehensive report that highlights the required amendments on the updated version of Jordan's report.										
Scope of work: <i>(Description of services, activities, or outputs)</i>	The consultant will work closely with UNFPA, UNDP and UN Women to: <ul style="list-style-type: none"> - Carry out an inception meeting to ensure clear understanding of the TORs and expected outcomes and deliverables. - Develop a workplan, highlighting key approaches that will be used in the facilitation of the sessions, and timeframe. - Draft a presentation showcasing the highlights of the updated report and the differences from the previous report. - Draft Terms of Reference for Advisory Board to review the Updated report in coordination with the technical team. - Facilitate meetings with the Advisory Board, consolidate their feedback and recommendations - Facilitate validation sessions with key actors in Jordan to discuss the findings of the updated country report, - Consult and meet with the Women and Gender Committee in the Jordanian Parliament and know the future directions of the legislature to amend some laws related to women and gender. (These amendments may affect the report very soon). - Identify gaps, oversights or inaccuracies in the draft updated country reports, - Highlight the main areas of contention in the current laws, policies and practices, - Consolidate comments, amendments and recommendations. - Based on the above consultations, Revise the Jordan Gender Justice report (Arabic and English) and ensure relevant feedback, suggestions, comments and recommendations received are incorporated in the final version. - Draft Final Report of the Consultancy 										
Duration and working schedule:	4 July – 26 August 2021 (25 working days)										
Place where services are to be delivered:	This is a home based consultancy and the work/services will be delivered online and face to face as needed.										
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>All documents will be shared in electronic format by the consultant with UNFPA to be reviewed by the technical team.</p> <table border="1"> <thead> <tr> <th>Deliverable</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Work plan and Presentation</td> <td>11 July 2021</td> </tr> <tr> <td>TORs for Advisory Board</td> <td>18 July 2021</td> </tr> <tr> <td>First Draft of Updated Gender Justice Report</td> <td>8 August 2021</td> </tr> <tr> <td>Final Draft of Updated Gender Justice Report</td> <td>22 August 2021</td> </tr> </tbody> </table> <p>Payments Schedule:</p> <p>100% upon satisfactory submission of the above listed deliverables.</p>	Deliverable	Date	Work plan and Presentation	11 July 2021	TORs for Advisory Board	18 July 2021	First Draft of Updated Gender Justice Report	8 August 2021	Final Draft of Updated Gender Justice Report	22 August 2021
Deliverable	Date										
Work plan and Presentation	11 July 2021										
TORs for Advisory Board	18 July 2021										
First Draft of Updated Gender Justice Report	8 August 2021										
Final Draft of Updated Gender Justice Report	22 August 2021										
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<p>Regular meetings for the consultant with the technical team from UNFPA, UN Women, UNDP and ESCWA will be conducted to assess work progress, discuss challenges and recommend corrective actions for quality work delivery.</p> <p>The acceptance of services will be certified through a Certification of Payment to be countersigned by both parties (IC and UNFPA) upon the submission of expected deliverables.</p>										

Supervisory arrangements:	The consultant will work under the supervision of UNFPA Jordan's GBV Analyst and the overall direction of the Humanitarian coordinator; in liaison with the technical team from UNDP, UN Women and ESCWA
Expected travel:	Jordan across the Kingdom
Required expertise, qualifications and competencies, including language requirements:	<p>Required expertise and qualifications:</p> <ul style="list-style-type: none"> • University degree in law with 10 years of experience in legal research including data collection, qualitative data analysis and report writing; or Advanced Degree in law with 7 years of experience will be an asset. • Additional course work in Women/Gender Studies and/or International Development is desirable. • Experience in legal research including data collection, qualitative data analysis and report writing; • Proven knowledge and experience in human rights, and gender and equality in the Arab region, particularly in the focus countries; • Familiarity with the 2030 Agenda and the Sustainable Development Goals; • Familiarity with governmental /non-governmental entities in Jordan; • Excellent writing skills and ability to meet deadlines. • Excellent knowledge and understanding of the Jordanian socio-cultural and political economy context. (This is because all laws included in the report and required to be reviewed are reflections and translation of this context); • Up breast of the legislative and regulatory landscape and legislative bodies (Royal/Parliamentary) in Jordan (especially that Jordan is one of the countries that undergo many legal amendments); • Familiarity with new legal amendments in the field of gender equality across the Arab region in general and in Jordan in particular. <p>Language:</p> <ul style="list-style-type: none"> • Fluency in written and spoken English and Arabic required <p>Values and Core Competencies:</p> <ul style="list-style-type: none"> • Exemplifying integrity • Embracing diversity • Achieving results • Being accountable • Developing and applying professional expertise • Thinking analytically and strategically <p>Functional Competencies:</p> <ul style="list-style-type: none"> • Background knowledge of status of legislation in the Arab region including CEDAW and relevant human rights instruments. • Proven intellectual and practical capacity to understand and interpret different texts and provide a sound synthesis and analysis. • Ability to handle confidential and politically sensitive issues in a responsible and mature manner. • High level logical and methodical organizational skills. • Good writing skills. <p>Knowledge Management and Learning:</p> <ul style="list-style-type: none"> • Seeks and applies knowledge, information and best practices from a variety of sources. • Demonstrates a strong capacity for innovation and creativity in providing strategic poli advice and direction. <p>Judgment/Decision-Making:</p> <ul style="list-style-type: none"> • Mature judgment and initiative. • Proven ability to provide strategic direction to the project implementation process.

Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	UNFPA and technical team will facilitate the process of accessing partners and organizing logistics when applicable.
Other relevant information or special conditions, if any:	Payments will be released upon satisfactory submission for the deliverables as detailed above.

UNFPA Work Environment:

UNFPA provides a work environment that reflects the values of gender equality, teamwork, respect for diversity, integrity and a healthy balance of work and life. We are committed to maintaining our balanced gender distribution and therefore encourage women to apply. UNFPA is committed to workforce diversity and inclusion and promotes equal opportunities for all including persons with disabilities.

How to apply:

Interested candidates are kindly requested to provide us with their P11s, copy of academic credentials, motivation letter along with a methodological note explaining how they are planning to achieve the listed objectives in addition to their financial offer (Daily Rate/(in a separate file attachment), through the email address: jco-consultants@unfpa.org , indicating the Consultancy Title in the e-mail's subject, by 22 June 2021, 23:59 pm.

Candidates whom their proposals are seriously being considered will be contacted.

Please note that selected consultants will be asked to submit a series of documents (health insurance; passport, vendor form, security certificates etc.) before starting their assignment.